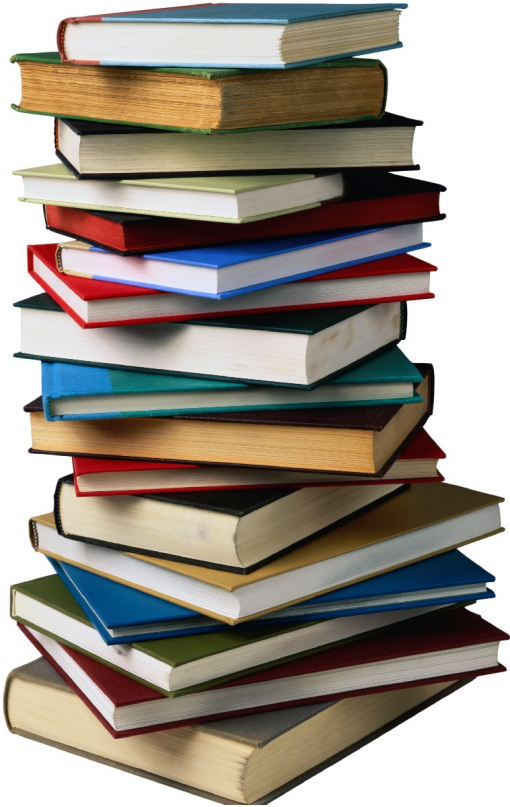


Book and Media Donation Guidelines



Why donate?

Books and media that you donate to the Friends are sold at our book sales to raise money for the Beatley Central Library. That money pays for innovative programs, expanded collections and state-of-the-art technology that the Library could not otherwise afford. Your donations help the Library serve our entire community the best way possible. Thank you!

What can be donated?

All donations need to be in good condition: clean, no water damage, mold, or dust, odorless, pages whole, binding intact, and pages free of highlights, underlining and notes. No old yellowed paperbacks.

Donations we can use:

Books - fiction and nonfiction

Hardcover/Paperbacks/Children's/Young Adults/Foreign Language/Large Print/Antique

Textbooks if less than 5 years old

Media with original cases intact: CDs, DVDs, Audiobooks

Materials we can't use (please recycle):

No encyclopedias, yearbooks, atlases, museum pamphlet guides, and maps

No magazines, professional or literary journals, or publisher's advance proof/reader copies

No VHS or audio cassette tapes, vinyl records, homemade DVDs or CDs, videos and tapes

No finance, business, wellness, health, self-help and travel books **more than 5 years old**

No computer, technology, law, science and medical books **more than 2 years old**

No toys, games, puzzles, address books, photo albums, blank journals or household decor items

If you have questions or plan to donate more than 8 boxes of books and media at one time, please call the library at 703-746-1702 or email the Friends at friendsofbeatleylibrary@gmail.com so that we can be ready to receive them.